

NOTIFICATION OF DRAIN MAINTENANCE OR REPAIR SUBJECT TO:

- Federal *Fisheries Act*, s. 35 & 36 (Serious Harm & Deposit of Deleterious Substances - Sediment)
- Federal *Species at Risk Act* (SARA), s. 32 (Individual Organisms), s. 33 (Residences) and s. 58 (Critical Habitat)
- Ontario *Conservation Authorities (CA) Act*, s. 28 Regulations (O. Reg 97/04-“Regulation of Development, Interference and Alterations to Shorelines and Watercourses”)
- Ontario *Endangered Species Act*, 2007 (ESA, 2007), s. 9 (Species) and s. 10 (Habitat) (for work done before July 1, 2007)

Version: March 18 2015

See the guidance document, "How to Complete the Notification of Drain Maintenance or Repair Form" for more information about this form.
Please send this form separately to each applicable reviewing agency.
This notification form may be updated periodically to reflect current legislative requirements.

Reviewing agency use only.

Reviewing agency: _____ File number: _____

Section 1: Contact Information, Location and Dates for Proposed Works

Municipality: _____
 Contact Name: _____
 Mailing Address: _____

Phone#: _____ Fax#: _____ Email: _____

Drain Name: (as referred to in the Engineer's Report adopted by by-law) _____ Geographic Township: _____

Location: (please attach a location map) _____ By-Law No.: _____

Work Zone*	FROM	Lot:	Conc:	TO	Lot:
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Impact Zone†	FROM	Lot:	Conc:	TO	Lot:
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Geographic Location**	Latitude (Y):		UTM Y:		UTM Zone:
	Longitude (X):		UTM X:		

Length of Work Zone: _____ Metres

Dates of Proposed Work:

START Day: _____ Month: _____ Year: _____

FINISH Day: _____ Month: _____ Year: _____

Section 2: Drain Classification (classification of drain will be verified by Fisheries & Oceans Canada)

Section 3: Drainage Activities Proposed

Drain Class	Work Zone*	Impact Zone†	Drain Type:
A	<input type="checkbox"/>	<input type="checkbox"/>	_____
B	<input type="checkbox"/>	<input type="checkbox"/>	Drainage Act Section: _____
C	<input type="checkbox"/>	<input type="checkbox"/>	Maintenance/Repair Activities: _____ _____ _____
D	<input type="checkbox"/>	<input type="checkbox"/>	
E	<input type="checkbox"/>	<input type="checkbox"/>	
F‡	<input type="checkbox"/>	<input type="checkbox"/>	
SAR¹	<input type="checkbox"/>	<input type="checkbox"/>	
Unrated	<input type="checkbox"/>	<input type="checkbox"/>	Other (please specify): _____
Natural Watercourse		<input type="checkbox"/>	Specify disposal of material, if applicable (e.g., location, method): _____

* Work Zone = part of the drain where the work is actually occurring
 ** Geographic Location = Approximate location of the drain using Geographic Coordinates (Lat/Long is preferred over UTM)
 † Impact Zone = linear length of watercourse extending 1 km downstream of the bottom end of the Work Zone
 ‡ No offsetting measures required - see page 2
 ¹ Species At Risk Act maps and quick reference link: <http://www.conservationontario.ca/projects/DFO.html>

Section 4: Endangered Species Act

Information for use by MNRF

Is this drain covered under an ESA Exemption Agreement (S. 23 of O. Reg. 242/08)? <input type="radio"/> Yes <input type="radio"/> No	Species at Risk present: <input type="checkbox"/> Amphibians <input type="checkbox"/> <input type="checkbox"/> Birds <input type="checkbox"/> <input type="checkbox"/> Fish <input type="checkbox"/>
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Section 5: Other Considerations for Review Agencies (Please specify):

Section 6: Sediment and Erosion Control Measures to be Used
(Fisheries Act Avoidance, Mitigation and Offsetting measures)

Section 6a) Avoidance measures

Method	Notes	Details and/or approval
<input type="checkbox"/> Spot clean-out		
<input type="checkbox"/> Staged clean-out	See definition, Drainage Act and CA Act Protocol	
<input type="checkbox"/> Work in low or no flow		

Section 6b) Mitigation measures

Method	Notes	Details and/or approval
<input type="checkbox"/> Erosion Control Mats (temporary)		
<input type="checkbox"/> Erosion Control Mats (permanent)		
<input type="checkbox"/> Silt curtain	E.g., non-woven filter fabric across full width of drain, with weighted bottom	
<input type="checkbox"/> Silt fence barrier (light-duty)	See OPSD 219.110	
<input type="checkbox"/> Silt fence barrier (heavy-duty)	See OPSD 219.130	
<input type="checkbox"/> Straw bale barrier (light duty)	See OPSD 219.100	
	<i>Flow check dams (temporary):</i>	
<input type="checkbox"/> Straw bale	See OPSD 219.180	
<input type="checkbox"/> Silt fence	See OPSD 219.190	
<input type="checkbox"/> Rock, V-ditch	See OPSD 219.210	
<input type="checkbox"/> Rock, flat-bottom ditch	See OPSD 219.211	
<input type="checkbox"/> Other temporary measures:		

Section 6c) Offsetting Measures (Permanent): Under the Fisheries Act, a minimum of one offsetting measure must be provided.

Method	Notes	Details and/or approval
<input type="checkbox"/> Bank stabilization		
<input type="checkbox"/> Culvert replacement/removal to improve fish passage		
<input type="checkbox"/> Newbury weir/V-ditch rock flow check dam		
<input type="checkbox"/> Refugia pools/Sediment traps	See OPSD 219.220	
<input type="checkbox"/> Reseeding and/or grass buffer	See OPSS 511	
<input type="checkbox"/> Rip rap		
<input type="checkbox"/> Rock flow check dam, flat-bottom ditch		
<input type="checkbox"/> Two-stage / low-flow channel	See definition and diagram, Drainage Act and CA Act Protocol, Appendix III	
<input type="checkbox"/> Other permanent measures (please specify):		

I, the undersigned, representing the above named municipality, hereby declare my intention to carry out the works or undertakings described above in the project. I will ensure that the project will be provided with the appropriate authorizations under the Fisheries Act, Conservation Authorities Act, and if required, the Endangered Species Act for all activities relating to the project within the designated time frames and conditions as specified in the authorizations provided.

Signature: _____ **Date:** _____

(Drainage Superintendent)

FOR INTERNAL USE:

CONSERVATION AUTHORITY: Receipt of notification form is acknowledged and will be assessed under the appropriate Conservation Authorities Act S. 28 regulation and the Drainage Act and Conservation Authorities Act Protocol. Signature of this form does not constitute permission under a Conservation Authorities Act S.28 regulation. **SIGNED:** _____

MINISTRY OF NATURAL RESOURCES AND FORESTRY: If the proposed work is taking place before July 1st, 2015, it will be assessed in accordance with the agreement entered into between the Municipality and the Minister of Natural Resources and Forestry under the Endangered Species Act, 2007 or, if applicable, in accordance with the agreement entered into between the Municipality and the Minister of Natural Resources and Forestry under O. Reg. 242/08.

FISHERIES AND OCEANS CANADA: Receipt of notification form and verification of the drain classification is confirmed. A Class Authorization for a Class _____ Drain is issued pursuant to S 35(2) of the Fisheries Act. **SIGNED:** _____

at)
ference with Wetlands
uly 1st, 2015)

ut completing this form.

Conc:

Conc:

d:

Mussels
Plants
Snakes
Turtles

