

# Drainage Act and Conservation Authorities Act Protocol

Protocol for Municipalities and Conservation Authorities  
in Drain Maintenance and Repair Activities



ontario.ca



1

## Erosion and Sediment Control – OPS Standards

John Kuntze P.Eng., Drainage Engineer  
K. Smart Associates Ltd  
Kitchener, Ontario

2

# Erosion and Sediment

## Definitions

**Erosion** is the disruption of soil structure by flowing water

**Sediment** is the soil particles carried by the flow and also refers to the soil particles once they have been deposited in a new location by flowing water

3

# Erosion and Sediment



4

# Erosion and Sediment

I list erosion first

**Erosion** - action that creates a result = **sediment**

- Erosion control is a preventative measure
- Sediment control is a reactive measure
- If you control erosion you have gained control over a sediment problem
- However, you cannot control all erosion so there should be a backup plan for sediment control

5

## STANDARD COMPLIANCE REQUIREMENTS Maintenance and Repair of Municipal Drains Constructed under the Drainage Act outside of *Regulated Wetland Limits*

### L. Full Cleanout

#### Description of Typical Works

Removal of accumulated sediment in a drain including spreading of the spoil; the removal of vegetation in the bottom of the channel and removal of slope vegetation, including root removal; the removal of trees and other vegetation from the top of a bank, and access to the site.

#### Activity-Specific Mitigation Requirements

- There should be no appreciable change in grade with the removal of sediment.
- This work, including the disposal of the sediment, should be conducted in a manner consistent with the Engineer's Report and authorizing by-law.
- Minimize *flooding* upstream and downstream.
- Perform work in *no/low* flow conditions to minimize sediment movement and erosion. Avoid work after recent precipitation or snowmelt.

#### General Mitigation Requirements

General mitigation requirements are standards that must be maintained on all drain *maintenance and repair* projects.

- Choose conditions and equipment appropriate to minimize site disturbance by equipment (e.g. frozen or dry soil conditions or the use of load distributing machines or mats).
- Place brush, debris and sediment in such a location as to minimize entry into the channel.
- Perform work in appropriate flow conditions to minimize debris movement and erosion.
- **Limit soil movement and erosion; use appropriate control measures** before work begins and inspect and maintain those measures regularly until all disturbed areas are stabilized.
- Except on cultivated lands, any areas of disturbed or bare soil around the drain should be seeded with native, non-invasive herbaceous material while the ground is moist and conditions are appropriate for germination.

6

## Appropriate Control Measures

- My objective is to give some insight into control measures from an Engineer's point of view
- First are some construction planning steps outlined in the Standard Compliance Requirements

7

## Work in the dry

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8

## Work in the dry



9

## Disposal of excavated material

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10

## Disposal of excavated material

- Check the Engineer's report for specification on disposal
- My specification is to place excavated material starting at least 1m back from the top of the ditch bank
- Greater setback may be required depending on quantity and quality of excavated material

11

## Appropriate Control Measures

- Secondly, I want to review the control measures outlined on the second page or back side of the "Notification" document.

12

## Appropriate Control Measures

NOTIFICATION OF DRAIN MAINTENANCE OR REPAIR SUBJECT TO:					
<ul style="list-style-type: none"> <li>• Federal Fisheries Act, s. 35(2) (Class Authorization)</li> <li>• Federal Species at Risk Act (SARA), s. 32 (Individual Regulations), s. 38 (Critical Habitat)</li> <li>• Ontario Endangered Species Act (ESA), 2007 (ESA, 2007), s. 9 (Regulations), s. 10 (Habitat);</li> <li>• Ontario Conservation Authorities Act, s. 28 (Regulations) (O. Reg 87/04-Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses)</li> </ul>					
<p>Please send this form separately to each applicable reviewing agency.</p> <p>This notification form may be updated periodically to reflect current legislative requirements.</p>					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">                 Reviewing agency use only                  (Reviewing agency) _____                  Municipality _____                  Contact Name _____                  Mailing Address _____                  Phone _____             </div> <div style="width: 50%;">                 File number _____                  _____                  _____                  _____                  _____                  _____             </div> </div>					
Drain Name: (as referred to under the Drainage Act) _____			Geographic Township: _____		
Location: (please attach a location map) _____			By-Law No.: _____		
Work Zone* _____		FROM _____	Lot: _____	Condo: _____	TO _____
Impact Zone* _____		FROM _____	Lot: _____	Condo: _____	TO _____
Length of Work Zone: _____ Metres * Impact Zone = part of the drain where the work is actually occurring * Impact Zone = linear length of outfallcourse extending 1 km downstream of the bottom end of the Work Zone					
Dates of Proposed Work:					
START _____ Day _____		_____ Month _____		_____ Year _____	
FINISH _____ Day _____		_____ Month _____		_____ Year _____	
Drain Classification (classification of drain will be verified by local Conservation Authority and/or Fisheries & Oceans Canada)			Drainage Activities Proposed:		
Drain Class	Work Zone*	Impact Zone*	Drain Type:		
A	<input type="checkbox"/>	<input type="checkbox"/>	Drainage Act Section: _____		
B	<input type="checkbox"/>	<input type="checkbox"/>	Maintenance/Repair Activities:		
C	<input type="checkbox"/>	<input type="checkbox"/>	_____		
D	<input type="checkbox"/>	<input type="checkbox"/>	_____		
E	<input type="checkbox"/>	<input type="checkbox"/>	_____		
F	<input type="checkbox"/>	<input type="checkbox"/>	Other (please specify):		
Unknown	<input type="checkbox"/>	<input type="checkbox"/>	Specify disposal of material, if applicable (e.g., location, method):		
Natural Watercourse	<input type="checkbox"/>	<input type="checkbox"/>	_____		

13

## Appropriate Control Measures

**Pre-screening for location-specific activities at Anson**      *(to be filled out and signed by or adjusted to the project manager)*

<b>Species at Risk (SARA/EESA)</b> Information for input by <b>MNR/CPO</b> , as applicable  <u>Is this drain covered under an ESA Exemption Agreement (S. 23 of O. P.A. 2008)?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <i>Species At Risk data are available here:</i> <a href="http://www.mnr.gov.on.ca/english/species/esr.asp">http://www.mnr.gov.on.ca/english/species/esr.asp</a>	<b>Species at Risk present:</b>  <input type="checkbox"/> Turtles <input type="checkbox"/> Amphibians <input type="checkbox"/> Snakes <input type="checkbox"/> Mussels <input type="checkbox"/> Fish <input type="checkbox"/> Birds <input type="checkbox"/> Plants <input type="checkbox"/>
--	---

**Other Considerations for Review Agencies** (Please specify): \_\_\_\_\_

---

**Sediment and Erosion Control Measures to be Used:**

Method	Notes
<u>Eroding</u>	Use native, non-invasive herbaceous material.
<u>Erosion control matting:</u>	Please specify: _____
<u>(a) Temporary</u>	
Permanent	
<u>(b) Two-stage flow channel</u>	See definition and diagram. Drainage Act and CA Act Protocol, Appendix II
<u>Light-duty straw bale barrier</u>	See CPSPD 219.100
<u>Light-duty silt fence barrier</u>	See CPSPD 219.110
<u>Heavy-duty silt fence barrier</u>	See CPSPD 219.130
<u>Flow check devices:</u>	
<u>(a) Straw bales</u>	See CPSPD 219.180
<u>Silt fence</u>	See CPSPD 219.190
<u>Rock V-ditch</u>	See CPSPD 219.210
<u>Rock foot bottom ditch</u>	See CPSPD 219.210
<u>Staged cleanout</u>	See definition, Drainage Act and CA Act Protocol
<u>Sediment traps</u>	See CPSPD 219.220
<u>Pip rap</u>	See CPSS 511 unless specified in Engineer's Report
<u>(c) Other</u>	Please specify: _____

If the undersigned, representing the above named municipality, hereby declares my intention to take up the works or undertakings described above in the classified area, Furthermore I request that the provided written authority authorizations under the Fisheries Act, Conservation Authorities Act, or Endangered Species Act and the provisions of S. 24 of our activities subject to the grant under the designated flow permits and conditions as specified in the authorizations provided below.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(Drainage Superintendent)**

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**FOR INTERNAL USE:**

**CONSERVATION AUTHORITY:** The municipal status of the municipal area is acknowledged and it is confirmed that the proposed work is being carried out in accordance with the requirements of the Conservation Authorities Act and will be assessed under the appropriate Conservation Authority Act, S. 23 regulation and the Drainage Act and CA Act Protocol.

**AUTHORITY OF MUNICIPAL COUNCIL:** Signature of this form does not constitute permission under the Conservation Authority Act S.23 regulations.

**MINISTER OF NATURAL RESOURCES:** Grants of authorization forms are reviewed and approved by the Minister and submitted to the undersigned for review and approval and are forwarded to the undersigned to be accepted to in accordance with the Endangered Species Act, 1987 and/or, if applicable, in accordance with the agreement entered into between the Municipality and the Minister of Natural Resources under a S. 23 of the Act.

**FISH AND OCEANS CANADA:** Grant of results from fish and protection of the fish classification by CA are acknowledged. A Class Authorization for a Class \_\_\_\_\_ Grant is required pursuant to S. 2(3) of the Fisheries Act.

**SIGNED:** \_\_\_\_\_ **SIGNED:** \_\_\_\_\_

Date: \_\_\_\_\_  
Conservation Authority  
Date: \_\_\_\_\_  
Minister of Natural Resources  
Date: \_\_\_\_\_  
Fish and Oceans Canada

14



## Appropriate Control Measures

Sediment and Erosion Control Measures to be Used:	
Method	Notes
<input type="checkbox"/> Reseeding	Use native, non-invasive herbaceous material
Erosion control mats:	Please specify:
<input type="checkbox"/> Temporary	
<input type="checkbox"/> Permanent	
<input type="checkbox"/> Two-stage/low-flow channel	See definition and diagram, Drainage Act and CA Act Protocol, Appendix III
<input type="checkbox"/> Light-duty straw bale barrier	See OPSD 219.100
<input type="checkbox"/> Light-duty silt fence barrier	See OPSD 219.110
<input type="checkbox"/> Heavy-duty silt fence barrier	See OPSD 219.130
Flow check dams:	
<input type="checkbox"/> Straw bale	See OPSD 219.180
<input type="checkbox"/> Silt fence	See OPSD 219.190
<input type="checkbox"/> Rock, V-ditch	See OPSD 219.210
<input type="checkbox"/> Rock, flat-bottom ditch	See OPSD 219.211
<input type="checkbox"/> Staged cleanout	See definition, Drainage Act and CA Act Protocol
<input type="checkbox"/> Sediment traps	See OPSD 219.220
<input type="checkbox"/> Rip rap	See OPSS 511 unless specified in Engineer's Report
<input type="checkbox"/> Other	Please specify:

15


## Erosion and Sediment Control Standards

- Reference can be made to the OPS
- Ontario Provincial Standards
- Found online at [www.ops.on.ca](http://www.ops.on.ca)

16



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(November 30, 2012)


OPS 127, Schedule of Rental Rates for Construction Equipment, Including Model and Specification Reference, are now Published  
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Important News to OPS Users - November 2010 Publication Initiatives  
(November 30, 2010)


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17



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NOVEMBER 2010 PUBLICATION INITIATIVE  
 On November 30th the reallocation of 3 divisions of OPS Volumes 1, 5, and 7 and the relocation (renumbering) of 29 OPS specifications (OPS(S)) in OPS Volume 1 were implemented as part of the November 2010 publication cycle. Check out the OPS website to gain familiarity with the new designations for the relocated OPS(S), the three finalized reallocated division titles, the examples of identifying relocated and referencing OPS(S), and more.

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NEXT SCHEDULED PUBLICATION DATE  
 April 30, 2013

MTO FORMS  
 Ontario Ministry of Transportation forms referenced in the Ontario Provincial Standards are available through the MTO [DATA](#) website.

[Attachments:](#)

- ✓ [Accession & Obtaining Ontario Provincial Standards - 2009-03.pdf](#)
- ✓ [Important News to OPS Users - 2010-11.pdf](#)

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18

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- 9 - Structural

Previous Next

Section 805  
text specifications for erosion and sediment control

19



ONTARIO  
PROVINCIAL  
STANDARD  
SPECIFICATION

METRIC  
OPSS 805  
NOVEMBER 2010  
(Formerly OPSS 577, November 2006)

CONSTRUCTION SPECIFICATION FOR  
TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES

TABLE OF CONTENTS

805.01	SCOPE
805.02	REFERENCES
805.03	DEFINITIONS
805.04	DESIGN AND SUBMISSION REQUIREMENTS - Not Used
805.05	MATERIALS
805.06	EQUIPMENT - Not Used
805.07	CONSTRUCTION
805.08	QUALITY ASSURANCE - Not Used
805.09	MEASUREMENT FOR PAYMENT
805.10	BASIS OF PAYMENT

APPENDICES

805-A	Commentary
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805.01 SCOPE

This specification describes the requirements for the installation, maintenance, and removal of temporary erosion and sediment control measures and the removal of sediment accumulated by the control measure.

805.01.01 Specification Significance and Use

This specification has been developed for use in provincial- and municipal-oriented Contracts. The administration, testing, and payment policies, procedures, and practices reflected in this specification correspond to those used by many municipalities and the Ontario Ministry of Transportation.


Use of this specification or any other specification shall be according to the Contract Documents.

20

The text tends to be heavy duty stuff  
 It is more common to refer to the OPSD as per the Notice form  
 Ontario Provincial Standard Drawings which are referenced at the end  
 of Section 805

#### Related Ontario Provincial Standard Drawings

OPSD 219.100	Light-Duty Straw Bale Barrier
OPSD 219.110	Light-Duty Silt Fence Barrier
OPSD 219.130	Heavy-Duty Silt Fence Barrier
OPSD 219.150	Sandbag Barrier
OPSD 219.180	Straw Bale Flow Check Dam
OPSD 219.190	Silt Fence Flow Check Dam
OPSD 219.200	Sandbag Flow Check Dam
OPSD 219.210	Temporary Rock Flow Check Dam V-Ditch
OPSD 219.211	Temporary Rock Flow Check Dam Flat Bottom Ditch
OPSD 219.220	Excavated Sediment Trap In Ditch
OPSD 219.230	Chute For Excavated Sediment Trap
OPSD 219.231	Berm Barrier
OPSD 219.240	Dewatering Trap
OPSD 219.260	Turbidity Curtain
OPSD 219.261	Turbidity Curtain Seam Detail



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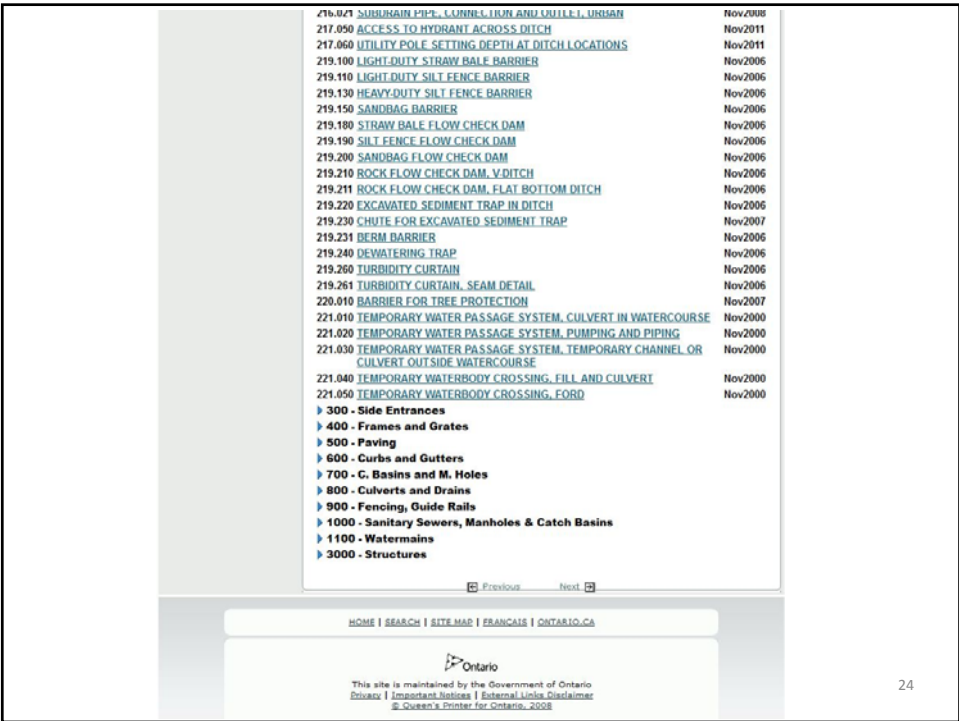
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23



24

## OPS and OPSD

- There are several categories applicable to rural ditch maintenance
1. Light and Heavy Duty Sediment Barriers
  2. Flow Check Dams
  3. Excavated Sediment Traps

25

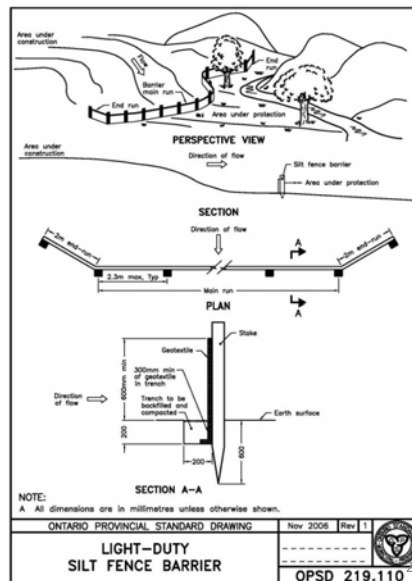
## OPS and OPSD

1. Light and Heavy Duty Sediment Barriers

Materials

Silt fence

A geotextile supported by stakes



## OPS and OPSD

### 1. Light and Heavy Duty Sediment Barriers

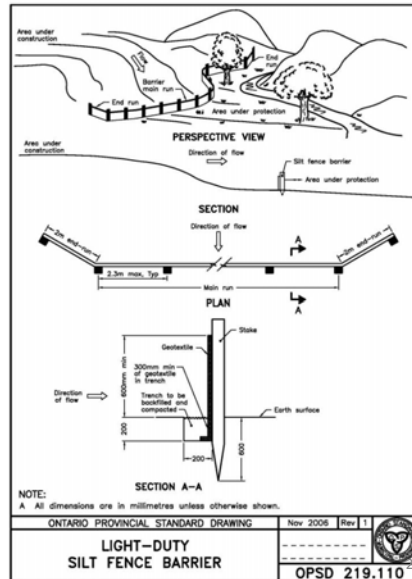
Materials

Silt fence

A geotextile supported by stakes

Straw bales

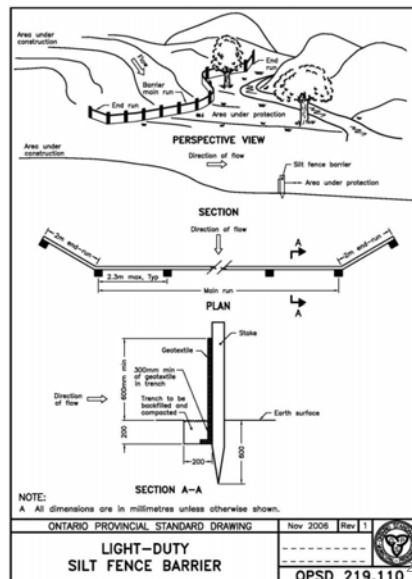
Sandbags for Heavy Duty Sediment Barriers



## OPS and OPSD

### 1. Light and Heavy Duty Sediment Barriers

For most rural ditch  
cleanout work  
sediment barriers are  
usually not required if  
the spoil disposal is  
kept back from the top  
of bank



## OPS and OPSD

### 2. Flow Check Dams

#### Materials

- Straw bales
- Silt Fence
- Sandbags
- Rock

29

## OPS and OPSD

### 2. Flow Check Dams

#### Materials

- Straw bales
- Silt Fence
- Sandbags
- Rock
- Silt fence and sandbags are not practical or effective in rural ditches
- I recommend rock check dams if site access is not a problem
- Straw bales can be used if site access is a problem

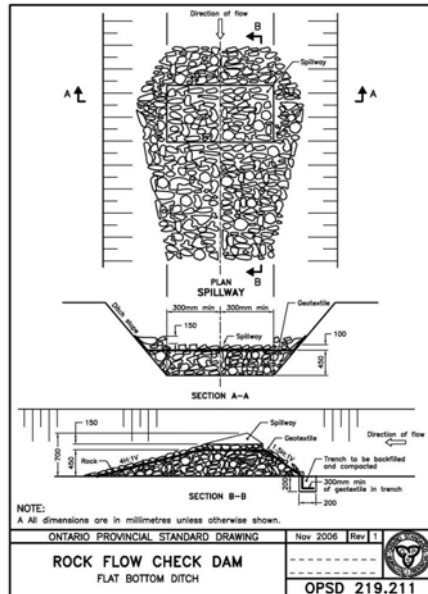
30



## OPS and OPSD

### Rock Check Dam

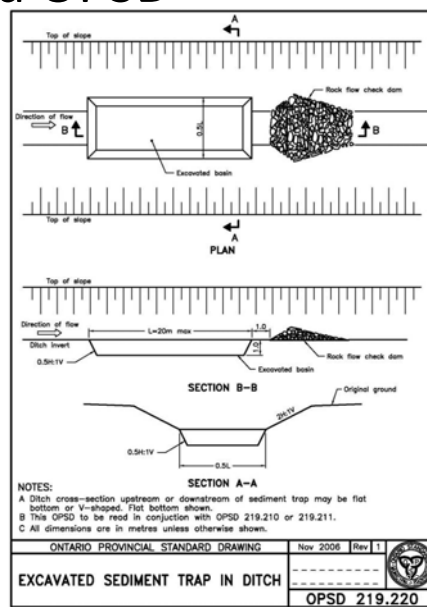
- I don't usually recommend the geotextile liner
- 300mm is usually high enough for rural ditches
- You do need to create the notch or spillway



## OPS and OPSD

### 3. Excavated Sediment Trap

- Effective option on rural ditches
- Can be combined with a rock check dam

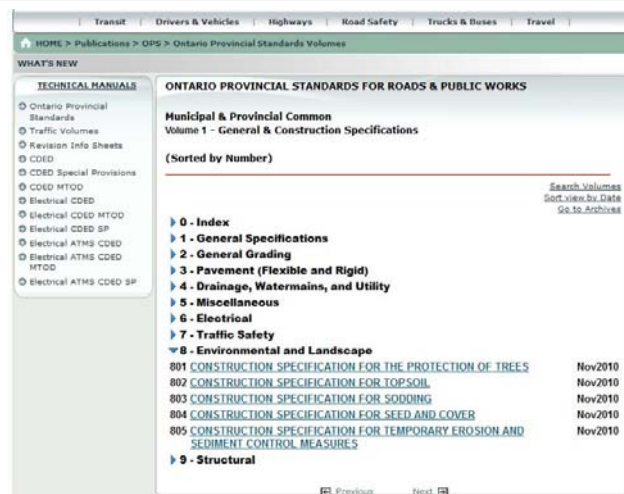
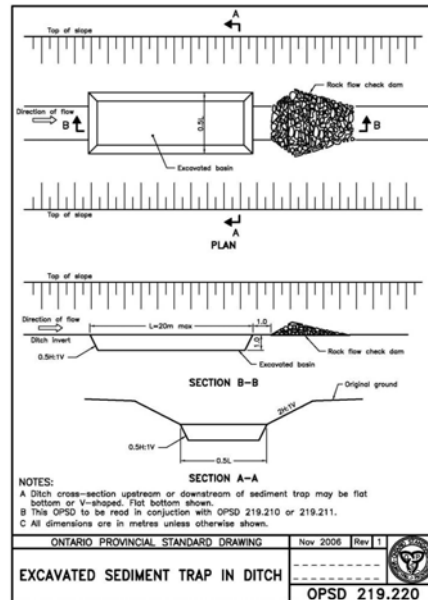


## OPS and OPSD

### 3. Excavated Sediment Trap

For rural ditches I recommend some changes to the standard

- 1m depth is excessive
- 300-500mm depth is OK
- 10m length is OK
- Increased width not required



Final comments relate to Section 804 – Seed and Cover

Seeding has always been a standard form of erosion control

## OPSS 804 – Seeding cover

- Seeding is more a long term erosion control measure
- Seeding cover is usually recommended to protect seeding which also provides an immediate form of erosion control
- On Notification form below seeding there is reference to “erosion control mats”
- OPSS 804 gives some assistance here

35

## OPSS 804 – Seeding cover comparison

Appendix 804-A

Cover Application Types	Cover Type Attributes	Selection Criteria
Straw	Chopped straw is applied to the seeded area via a straw mulch blower and is coated with a tackifier to hold it together. A time-tested method of providing cover and protection for germinating seedlings as well as short-term erosion control.	One of the default cover types. Straw has the advantage of being relatively cheap and providing good coverage. Straw cover application requires another piece of equipment and a labour intensive second application to properly apply the cover material.
Hydraulic Mulch	Hydraulic mulch is a processed form of wood, straw, cotton, cellulose pulp, or any combination of these materials. Hydraulic mulches provide a uniform absorbent mat that allows moisture to penetrate into the underlying soil while providing cover for the germinating seed.	Hydraulic mulch is the other default mulch. It has the advantage of being easy to apply, using the same equipment when applying seed and fertilizer. It is low-cost and low-labour. Hydraulic mulch does not give the same degree of protection to the germinating grass as does straw. During extremes of temperature and moisture it will not perform as well as straw or other higher levels of erosion control.
Erosion Control Blanket (ECB)	ECBs are a family of products that are supplied in rolls. They are unrolled over the seeded earth area and stapled in place. ECBs provide a higher level of erosion control and protection for germinating seedlings. ECBs are machine woven mats with a variety of materials sandwiched between the two woven layers. Materials can be wood, coco or cotton fibre, straw, or any combination depending upon manufacturer.	ECBs should be specified in the contract preparation stage and not during construction. ECBs are specified on a project where erosion of soil slopes or soil ditches is expected to be a problem. ECBs have an advantage over hydraulic mulch in that the blanket is firmly attached to the underlying soil by staples, it is longer lasting and provides a superior growth medium for seedlings. It is more expensive and improper installation can result in poor and results leading to surface erosion.
Bonded Fibre Matrix (BFM)	BFM is a hydraulically applied product made of wood, cotton or cellulose pulp fibres. The fibres are bonded together by various means including mineral bonding agents or organic tackifiers. When applied, the BFM forms a viscous material, that upon drying creates a high strength, porous and erosion resistant mat.	BFMs are applied like hydraulic mulches and have a great similarity to hydraulic mulches, except BFM's have greater erosion resistance and create a thicker, firmer mat. BFM's should be specified where erosion of soil slopes or soil ditches is expected to be a problem and where hydraulic seeders can get access. BFM's are specified in the design stage and have also been substituted for ECBs during construction, although usually at the Contractor's request.

36

## Erosion Control Blanket - installation



37

## Ditch constructed – February 2011



38

Ditch before restoration – May 2011



39

Ditch after restoration – August 2011



40



Ditch after restoration – August 2011



Ditch after restoration – August 2011



Ditch after restoration – August 2011



Erosion and Sediment





## Erosion Fixed



## RIP RAP

- Rock rip rap is a common method for erosion control
- Notification form has reference to OPSS 511
- Reference should also be made to Engineer's report, newer reports will likely have specification for riprap



THANK YOU

