

DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONTARIO



**Annual General Meeting
MINUTES**

MEETING DATE: January 19, 2022

TIME: 1:00 p.m.

LOCATION: Virtual Zoom Meeting

Attendance:

Chapter 1	Chapter 2	Chapter 3
Oliver Moir Lindsay Dean Tanya Tuzlova Lu-Ann Marentette Shawn Stasko Janice Dougherty Jason Homewood Jill Fiorito Kyle Emery Eric Chamberlain AnneMarie Moniz Kory Snelgrove Tony Peralta Gerard Rood Sam Paglia Alessia Mussio Shane McVitty Andrew Dowie	Joanne Sadler David Moores Paul Dalton Jason Brunt Travis Pitt Brent Clutterbuck Elizabeth Cummings Alex Verbeek Andrew Maver Steve Morriss Ryan Tamming Bob Lopez	Greg Nancekivell Jim Harmer Jeremy Taylor John Kuntze Ken McCallum Paul MacIntrye Wray Wilson Grant Collins Andy McBride Dirk Kramer Geoff King George Guse Shannon Tweedle Ken Bettles Ed Delay Alex Pasley

Chapter 4	Chapter 5	Chapter 6
Ruth Westlake Jeremy Nyenhuis Steve Buchanan Jeff Dickson Sid Vander Veen Frank Jonkman	Alana Vander Veen Bill Mayes Carla Coveart Mark Jemison Mike Zauzlaric Darren MacKenzie, Neil Morris Mike Zimmer Ryan Moore Morgan Van Laeken Chris Dunn	Lorne Franklin Dakota Dumont Monica Shade Dave Ryan Eldon Hutchings Eric Cryderman Erin Moore

Others		
Tim Brook, OMAFRA		

		<i>Action by:</i>
1.	<p><u>Call to Order & Introductions of Board Members</u></p> <p>President Lu-Ann called this Annual General Meeting for the Drainage Superintendents Association of Ontario come to order at 1:00 p.m. and thanked everyone for attending.</p>	<i>Lu-Ann Marentette</i>
2.	<p><u>Approval of Agenda</u></p> <p>AGM-2022-01 Moved: Jim Harmer Seconded: Jeremy Taylor</p> <p>“That the Agenda dated January 19, 2022, as printed, circulated and amended be approved.” Motion Carried</p>	<i>Lu-Ann Marentette</i>
3.	<p><u>Approval of Minutes</u></p> <p>AGM-2022-02 Moved: Eric Chamberlain Seconded: Grant Collins</p> <p>“That the Minutes of the January 20, 2021 Annual General Meeting be approved, as printed and circulated.” Motion Carried</p>	<i>Lu-Ann Marentette</i>
4.	<p><u>Reports</u></p>	
4.1	<p>Treasurers Report</p> <p>Paul provided a brief overview of his duties as board Treasurer.</p> <p>Paul reviewed the executive summary dated January 7, 2022 indicating:</p> <ul style="list-style-type: none">• 156 memberships in 2021• a closing balance on December 31, 2021 of \$45,296.73• flexible GIC’s with a value of \$13,190.79• total assets to \$58,487.52. <p>Paul noted that again this year expenditures were not as high as predicted since Board members had only one in-person meetings in 2021.</p> <p>AGM-2022-03 Moved: Paul MacIntyre Seconded: Bill Mayes</p> <p>Eric Chamberlain asked about the effect Chatham-Kent’s withdrawal of membership would have on the DSAO. Paul indicated this was included in the budget which shows a decrease in membership from a projected 170 in 2021 to 140 in 2022.</p> <p>“That the report of the Treasurer be received for information” Motion Carried</p>	<i>Paul MacIntyre</i>

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4.2	<p>2022 Budget</p> <p>Paul reviewed the proposed 2022 budget indicating year-end surplus of \$1,025.00</p> <p>AGM-2022-04 Moved: Paul MacIntyre Seconded: Gerard Rood</p> <p>Brent Clutterbuck asked if there shouldn't be money set aside in the budget for possible the Railway issue expenses. Paul suggested that if money was required by DSAO, the board could approve those costs and have a negative budget that would be funded by surplus funds.</p> <p>"That the proposed 2022 Budget for the DSAO be approved as printed and circulated." Motion Carried</p>	<i>Paul MacIntyre</i>
4.3	<p>Bursary Report</p> <p>Paul reported that for 2021 Chapter 2, Chapter 3 and Chapter 6 presented a bursary and each received a DSAO reimbursement of \$350.00.</p> <p>Paul recommended that since bursary funds are now taken out of the general fund and reported from that account, this line be removed from future agendas.</p> <p>AGM-2022-05 Moved: Paul MacIntyre Seconded: Shannon Tweedle</p> <p>"That the Bursary line be removed from future AGM agendas". Motion Carried</p>	<i>Paul MacIntyre</i>
4.4	<p>Promotion and Information Report</p> <p>Paul provided an outline of his duties as Information and Promotion Co-Ordinator for the DSAO.</p> <p>Paul advised:</p> <ul style="list-style-type: none">• Website – members should contact him if they had updates or have suggestions• Promotions – Nothing new to report <p>AGM-2022-06 Moved: Paul MacIntyre Seconded: Grant Collins</p> <p>"That the verbal reports on promotions and information be received, for information." Motion Carried</p>	<i>Paul MacIntyre</i>
4.5	<p>Drainage Coordinator's Report</p> <p>Tim Brook, Drainage Program Coordinator, OMAFRA, provided his report.</p>	<i>Tim Brook</i>

- OMAFRA staff are working from home again likely until April 1, 2022.
- Tim indicated that he was going to do a presentation at the convention on the Drainage Superintendents Guide and the amendments to the Drainage Act and the new regulations. Since the conference is cancelled. He provided a brief overview of both topics.
- OMAFRA getting a few questions about the prescribed person in the Act and regulation.
 - Essentially same as previous except have added Ontario Parks and Council of the Band of each reserve that may be affected by the drainage works.
- Drainage Superintendent Course is scheduled for Feb. 28 to March 4, 2022 at One Stone Road Conference Rooms
 - uncertain as to what the current COVID situation will mean to the course
 - some discussion internally to either move course online or shift to later
 - course is necessary for drainage superintendent to get approval for grant under ADIP (even P.Eng. that write reports under the Act must take the course).
- ADIP Grants
 - Drainage Superintendent process and deadline remain the same:
 - Jan. 31, 2022 for Report Backs on 2021 actual costs
 - Feb. 15, 2022 for Grant Applications for what you expect to spend in 2022
 - OMAFRA is essentially caught up on paying DS grants, maintenance grants are close and construction backlog is being paid now and should be done by Mar. 31, 2022.
- OMAFRA is aware of MFIPPA and Engineer's report. Municipalities should send their concerns to Tim.
- OMAFRA is aware, monitoring and working on federally regulated railway issue:
 - Engaged for about a year and a half
 - Dec. 23, 2021 minister letter sent to CN
 - Have met with ROMA Board
 - AMO issued a call to action for municipalities to write letters to CN
 - Upcoming ROMA Conference will likely have delegations to the Minister re: CN/federally regulated railways

Questions

Neil Morris asked about the availability of municipal Clerk and Treasurer training courses. Tim suggested interested municipalities monitor Ridgetown College website for updates.

AGM-2022-07 Moved: Jim Harmer Seconded: Sam Paglia

“That the verbal report from the Drainage Program Coordinator be received, for information.” **Motion Carried**

5. Committee Reports

5.1 DAWG (Drainage Action Working Group)

*Paul MacIntyre
Dave Moores*

David Moores presented the DAWG report.

The committee’s primary purpose is to hear and address issues arising from conflict between the Drainage Act and the Fisheries Act.

Committee Members:

- Jenn Thomas, DFO, Chair
 - Sara Eddy, DFO
 - Lisa Wren, DFO
 - Tim Brook, OMAFRA
 - Tina Schaukula, OFA
 - need new rep, ROMA
 - Leslie Rich, Conservation Ontario
 - Davin Heinbuck, Ausable Bayfield CA
 - John Kuntze, OSPE Land Drainage Committee
 - Paul MacIntyre (sub Elizabeth Cummings), DSAO
 - David Moores, DSAO
 - Audie Skinner, MNRF
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- The Committee met virtually throughout 2021 on February 8, 2021, March 26, 2021, May 21, 2021, September 17, 2021 and December 2, 2021;
 - The DAWG Updated Terms of Reference was adopted on May 21, 2021;
 - DFO is working on revisions to the Drain Notification Form and Do Not Send Lists. Edits have been reviewed by the committee but final draft is still to come back to the committee prior to it being sent out to the users;
 - DFO is working on an Updated Request for Review form to be used by Engineer’s under Section 78/4. Final draft

to come back to the committee for review;

- Sampling in 2021. DFO sent out one (1) crew this summer to sample drains. They did approximately 145 segments of drain, caught over 17000 different fish (34 species), got a grass pickerel in Essex Region. DFO also had eight (8) contracts with Municipalities / Conservation Authorities;
- Drain Mapping. DFO/OMAFRA continue to work on updates to the mapping as required. Both groups GIS personnel attend the December Meeting to hear concerns and issues. **Again, OMAFRA requests any changes be forwarded to them;**
- E Drain Class Authorizations have been revised to include a center of channel cleanout;
- DFO will be releasing their short videos soon via YouTube: (1) Sampling (2) Drain Enclosures. This is for student recruitment and outreach, and
- Outlined the proposal to change the Class Authourization to regulations. Notification and before and after pictures will be required through an automated portal. Implementation is expected by 2024.

5.2 **DART Committee (Drainage Act and Section 28 Regulations Team)**

*Lu-Ann
Marentette*

Committee Members:

- need new rep, MNRF, Co-Chair
- Tim Brook, OMAFRA, Co-Chair
- need new rep, MNRF, Administrative Support
- Wray Wilson, DSAO
- Lu-Ann Marentette, DSAO
- John Kuntze, OSPE Land Drainage Committee
- Tina Schankula, OFA
- need new rep, ROMA
- Leslie Rich, Conservation Ontario
- Davin Heinbuck, Ausable Bayfield CA
- Tim Byrne, Essex Region CA
- Terry Davidson, Rideau Valley Conservation

Lu-Ann indicated that the DART Committee still are not meeting but may be back later this year.

5.3

Land Drainage Committee (LDC)

*Elizabeth
Cummings*

Elizabeth reported on the past meetings with the LDC.

- Pat Shaver, Manager, Program Development with the University of Guelph has announced her retirement and will not be coordinating the conference
- LDC have also discussed the ongoing railway issue
- No decision on October Conference at this time

Tony Peralta asked about a member of the LDC attending DSAO board meetings. Lu-Ann explained that it was an oversight on DSAO but will inform them of our next board meeting.

5.4

Railway Issues Sub-Committee

*Ryan
Moore/David
Moores*

Ryan presented the Railway Issues report.

The committee's primary purpose is to hear and address issues arising from conflict involving railway companies and the Drainage Act.

Committee Members:

David Moores – DSAO
Ryan Moore – DSAO

- The Committee was formed by way of the Board of Directors at the All Chapters Meeting of October 21, 2021.
- A virtual meeting was scheduled with members from Chapter 2 on November 26, 2021. Unfortunately, the Chapter 2 members were unable to attend due to other commitments. A follow up phone call was conducted that day with both members. The discussion resulted in the following action items for the committee:
 - In 2022, the DSAO membership be circulated an updated Railway Impact Survey, which is to include a question regarding the number of new report projects being impacted, and associated costs (engineering + construction).
 - On December 16, 2021, (received by the DSAO Board on December 17, 2021) Chapter 2 by way of Resolution requested support from the DSAO Board of Directors;
 - On December 23, 2021, the Minister for OMAFRA wrote to

CN, making it clear that CN is required to comply with the Drainage Act legislation.

- On January 5, 2022, AMO released a call to action to municipalities (“CN Rail and Drainage”), highlighting the current issues municipalities are facing regarding the current conflict between municipalities and Railways, and the Minister’s letter to CN.

Quote “Municipal Councils are encouraged to send the letter to each of the recipients copied in the letter and forward a copy to policy@amo.on.ca.”

Link to Website: [AMO Policy Update](#)

Dave Ryan noted that the National Capital Commission in Ottawa are also pushing back with assessments under the Drainage Act. He wondered how these agencies would obtain legal outlet. Tim Brook suggested municipalities with similar issues let OMAFRA know.

John Kuntz outlined his experience with railways and noted that he pleased to see the Minister of OMAFRA stepping up to the plate.

Eric Chamberlain said Chatham-Kent are interested in a seat at the table on the railway committee and asked when the first meeting would be. Ryan replied that the chapters would need to appoint a member and that DSAO will send a request for appointments out through the chapter network.

Travis Pitt asked how upstream landowners are to get legal outlet if municipalities and OMAFRA are not successful with the rail companies. Tim Brook said that he couldn’t speak for OMAFRA but are looking at different pathways.

5.5

Inventory of Rural Municipal Drainage Infrastructure in Ontario

Lu-Ann Marentette

Lu-Ann reported that this committee is currently at a standstill.

5.6

Standards and Specifications Committee

Lorne Franklin

Lorne advised that this committee usually meets at the LICO/DSAO convention conference and since this was cancelled for 2022, there

	<p>is no report. He urged members to contact him with any concerns with pipe and pipe installation.</p>	
5.7	<p>OMAFRA Green Infrastructure</p> <p>Frank recommended that this committee be removed from future agendas because it is inactive.</p>	<i>Frank Jonkman</i>
5.8	<p>DSAO Policy Review</p> <p>Frank reported that there were no issues related to policies or the constitution brought to his attention in 2021 requiring a review.</p>	<i>Frank Jonkman</i>
5.9	<p>Conference Co-Ordinator Report</p> <p>Elizabeth presented this report:</p> <p><u>DSAO Annual General Meeting, Conference Coordinator Report – January 2022</u></p> <p>The LICO & DSAO boards met December 21, 2021 to discuss the drainage conference and after much deliberation, it was decided to cancel the January 2022 conference.</p> <p>All registrations/ exhibits / sponsorships are automatically applied to the 2023 convention (January 25-26, 2023) at the Lamplighter Inn in London. Please respond to mel@drainage.org if you would prefer a refund.</p> <p>If you booked a room within the LICO ‘block’ at the hotel, your room booking will be forwarded automatically as well.</p> <p><u>Engineer’s Conference</u></p> <p>The Land Drainage Committee will be discussing this matter soon. It is unknown at this point in time if the conference will be virtual or in person, stay tuned!</p> <p><u>New Conference Coordinator</u></p> <p>As of January 2022, Lorne Franklin will be the new Conference Coordinator. If you have any questions or concerns Conference related feel free to reach out to Lorne at lfranklin@rcii.com</p> <p>AGM-2022-08 Moved: Lindsay Dean Seconded: Gerard Rood</p> <p>“That the verbal reports from the committees (5.1- 5.9) be received, for information.” Motion Carried</p>	<i>Elizabeth Cummings</i>

<p>6. <u>Activities of the Board</u></p> <p>AGM-2022-09 Moved: Jim Harmer Seconded: Ryan Tamming</p> <p>6.1 “That the actions of the Board of Directors for the DSAO for 2021 be approved by the membership.” Motion Carried</p> <p>7. <u>Nomination of Awards</u></p> <p>7.1 Honourary Member</p> <p> There were no nominations for this award in 2021.</p> <p>7.2 McNeely-Taillon Award</p> <p> There were no nominations for this award in 2021.</p> <p>8. <u>Consideration of Directors and Officers</u></p> <p>8.1 Review of Directors appointed by Chapter Nomination/Election</p> <p> Ch. 1 – Lu-Ann Marentette Ch. 2 – Elizabeth Cummings Ch. 3 – Ken McCallum Ch. 4 – Frank Jonkman Ch. 5 – Ryan Moore Ch. 6 – Lorne Franklin</p> <p>8.2 Director-At-Large – David Moores</p> <p>8.3 Nominations and Election for Associate Director</p> <p> Frank called for nominations three times. There were no nominations. Paul MacIntyre volunteered to serve one more year as associate director and stated that a new associate director will be required in 2023. Frank welcomed Paul back to the board.</p> <p>8.4 Announcement of and Welcome to the 2022 Board of Directors</p> <p> The 2022 Board of Directors for 2022 was declared to be.</p> <ul style="list-style-type: none"> • Elizabeth Cummings, President, Chapter 2 • Lu-Ann Marentette, Past President, Chapter 1 • Lorne Franklin, Vice-President, Chapter 6 	<p><i>Lu-Ann Marentette</i></p> <p><i>Lu-Ann Marentette</i></p> <p><i>Frank Jonkman</i></p> <p><i>Lu-Ann Marentette</i></p> <p><i>Lu-Ann Marentette</i></p> <p><i>Frank Jonkman</i></p> <p><i>Lu-Ann Marentette</i></p> <p><i>Lu-Ann Marentette</i></p>
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- Ken McCallum, Director Chapter 3
- Frank Jonkman, Director Chapter 4
- Ryan Moore, Director Chapter 5
- David Moores, Director-at-Large
- Paul MacIntyre, Associate Director

8.5 **Past President's Remarks**

*Lu-Ann
Marentette*

I take this opportunity to end my Presidency with the following remarks. Over the past two years as your President of the DSAO Association Covid 19 made my term a very challenging one, from cancelled meetings, learning video meetings, and cancelled conferences to a lot of emergency meetings, to changes to the Drainage Act and finally issues with the Railways. Working with municipalities and the provincial government is difficult during normal circumstances but Covid 19 made it even more difficult. I am transferring the reins to the new incoming President Elizabeth Cummings and wish her great success. I also thank all the hard work my fellow Board Members has done. At this time, I will introduce our new Chapter 3, Blue Water, representative Ken McCallum who is replacing Greg Nancekivell.

9. **New Business**

*Elizabeth
Cummings*

9.1 **President's Remarks**

Good afternoon everyone.
Thank you to Lu for all your hard work as president for the past two years, you've done a great job. And thank you to Greg Nancekivell who is now leaving us as our Past President. Greg, you've always been a wonderful voice to have on the board and always interesting to hear what you were going to come out with, not to mention your wonderful sense of humour.

Thank you to everyone for attending the virtual AGM. We all know that we'd rather be at an in-person meeting but here we are, year two of virtual. Let's hope that next year will be in person once again.

So today I stand before you as the new President in 2022. And I've taken some time to reflect on what this means to myself, the board and the membership.

One thing that has stood out to me in my reflections is that the DSAO always seems to be “fighting” someone. Perhaps we’re just a contrarian organization, but no, I don’t think so.

I think that this organization first and foremost recognizes the value of drainage to society as a whole. We recognize that this Province of Ontario would not exist as we know it if it were not for drainage. We recognize this and we fight to uphold this reality. And that’s a good and honorable thing.

I think that in the past we had a bit of a naive notion that we could just carry on our work with no changes or modifications and I think that we’ve learnt that this is not the case. We’ve learnt that whether we like it or not societal change is constant and we must evolve and change to meet this. And I think, for the most part, we’ve done a good job of this while still staying true to our core objective of promoting land drainage.

I’d like to hold steady this course. To continue to work with outside agencies but always with the end goal in sight of facilitating the Drainage Act and promoting land drainage in the province of Ontario.

2021 has been a bit of a rough year for all. Covid, railroad issues, balkanization of this organization have all taken their toll.

We Board of Directors are somewhat like politicians although I am quite sure that not one of my colleagues would appreciate that analogy! But we are, and we are your elected representatives. And with that comes a responsibility and difficult choices. I want to thank the Board for all the hard work they do, all the extra hours they put in performing Board business and I look forward to leading this Board for the next 2 years.

I want to remind the membership that as your “politicians” we are here to serve your interests and if you have an issue, reach out, reach out to your board member or myself or the entire board for that matter. We are here to serve you, not necessarily individually but collectively, across the province and we’re here to promote land drainage and thus the betterment of society across Ontario.

9.2 **Business arising from the floor**

Eric Chamberlain asked about the letter Chapter 1 sent to the board regarding Chatham-Kent’s decision to withdraw their membership from DSAO. Elizabeth advised Eric that the board

*Elizabeth
Cummings*

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considered the letter at the meeting on January 17th and that a letter would be sent to him.

10. Adjournment

*Elizabeth
Cummings*

10.1 “That this Annual General Meeting of the Drainage Superintendents Association of Ontario adjourn at 2:28 p.m.”